

**MUSTARD SEED GRANT PROGRAM  
 PROPOSAL EVALUATION AND SCORECARD**

APPLICANT NAME(S)		PROJECT TITLE			PROJECT NUMBER		FINAL SCORE
Component	Requirements	Exemplary (5 pts)	Very Good (4 pts)	Adequate (3 pts)	Weak (2 pts)	Insufficient (1 pt)	Score
<b>Urantia Foundation Mission, Vision, Values, and Principal Object</b>	<ul style="list-style-type: none"> <li>State how the project supports the mission, vision, values, and principal object of Urantia Foundation.</li> <li>Description of the ultimate intended impact of the proposed work, including who or what will be impacted, in what way, and to what degree.</li> </ul>	Clear alignment with the mission, vision, values, and principal object of Urantia Foundation.	Meets requirements— numerous strengths in key areas.	Meets most requirements— some strengths in key areas.	Meets some of the requirements with some clear strengths.	Meets a few to none of the requirements with few or no clear strengths.	
<b>Rationale and Significance of Proposed Project</b>	<ul style="list-style-type: none"> <li>Provide a rationale and significance of the project.</li> <li>Articulate the outreach challenge and solution.</li> <li>Describe projects goals and objectives and desired impact.</li> <li>Demonstrate history/experience of completing a similar project.</li> <li>Submit supplemental materials for proposed project.</li> </ul>	Strong rationale (need) and significance of proposed work; innovative approach to solving outreach challenges globally; well-articulated solutions to the problem or need; clear project goals and objectives; project is feasible and impactful; describes how project furthers education and outreach in tangible ways; demonstrates history of completing a similar project; provides supplemental materials to support proposed project.	Meets requirements— numerous strengths in key areas.	Meets most requirements— some strengths in key areas.	Meets some of the requirements with some clear strengths.	Meets a few to none of the requirements with few or no clear strengths.	
<b>Budget and Budget Justification</b>	<ul style="list-style-type: none"> <li>Provide a complete and itemized project budget with supporting justification.</li> <li>Indicate 25% matching funds in the budget.</li> <li>Indicate the current source and amount of external funding for project.</li> <li>Indicate approaches for realizing cost-savings.</li> </ul>	Reasonable and well-justified itemized budget and justification for expenditures; source of external funding indicated; minimum 25% match requirement met; cost-savings approaches identified.	Meets requirements— numerous strengths in key areas.	Meets most requirements—some strengths in key areas.	Meets some of the requirements with some clear strengths.	Meets a few to none of the requirements with few or no clear strengths.	
<b>Project Timeline, Evaluation, and Outcomes</b>	<ul style="list-style-type: none"> <li>Provide a timeline for project completion.</li> <li>Describe the measures to be used to determine project success.</li> <li>Describe any risks/adverse events that may impact project completion and contingency plans concerning same.</li> </ul>	Detailed timeline with project milestones indicated; identifies how project outcomes (measures of success) will be evaluated; describes any risks that may impact project outcomes and describes how these will be addressed; indicates contingency plan in the event additional funds are required to complete the project.	Meets requirements— numerous strengths in key areas.	Meets most requirements—some strengths in key areas.	Meets some of the requirements with some clear strengths.	Meets a few to none of the requirements with few or no clear strengths.	