

This document is for grant application preparation use only. To be considered for funding please complete the online grant application form at Urantia.org.

Grant Applicant Contact Information

Applicant First Name	Applicant Last Name
Street Address	Apartment/Unit #
City	State/ProvinceZIP/Postal Code
Country	Website
Cell Phone	Landline Phone
Fax	Email

Eligibility Criteria

Before proceeding, verify that you have read the Eligibility Criteria, [available to read here](#).

Yes, I have read and agree to the Eligibility Criteria

No, I have not read the Eligibility Criteria

Project Details

Project Title

Project Description

Describe the goals and objectives of the project. What do you want to do? Why? Where do you want to do it?

Areas of Focus

Which of the following activities align with your project? (Check one)

Educational Programs, Centers, Schools

Secondary Publications

Music, Art, and Film

Digital Outreach (Visual/Audio)

Interfaith Projects

Family-Based Programs

Book Fairs

Other

If you selected "Other" above, please describe your areas of focus.

Other Sponsor(s)

Please identify the source of matching funds (minimum of 25% of the total project cost). Please list the name and amount of support. Funds must be in-hand and not subsequently fundraised.

Describe any problems this project seeks to address and/or solve.

In what ways does this project support an evolving Urantia community?

Describe how your project addresses or furthers the [Mission, Vision, Values](#), and [Principal Object](#) of Urantia Foundation.

Describe any risks/adverse events that may impact project completion. What are your contingency plans?

Project Members and Roles

List the keys individuals involved in the project.

Project Member 1 First Name
Project Member 1 Last Name
Project Member 1 Role

Project Member 2 First Name
Project Member 2 Last Name
Project Member 2 Role

Project Member 3 First Name
Project Member 3 Last Name
Project Member 3 Role

Project Member 4 First Name
Project Member 4 Last Name
Project Member 4 Role

Project Member 5 First Name
Project Member 5 Last Name
Project Member 5 Role

Project Member 6 First Name
Project Member 6 Last Name
Project Member 6 Role

Implementation Timeline

Indicate the end date of the project.

Outline the project implementation schedule.

Please describe each milestone, the activities of the milestone and the timeline.

For example:

Milestone: Research

Activity: Research on target libraries

Timeline: December 2023

Milestone 1

Activity 1

Timeline 1

Milestone 2

Activity 2

Timeline 2

Milestone 3

Activity 3

Timeline 3

Milestone 4

Activity 4

Timeline 4

Outcomes Measurement

Describe your plan to measure the impact (outcomes) of your project. Use as many indicators as possible.

Measurable Objectives

Describe specific and measurable objectives aligned with the project's goal.

Evaluation Framework

Outline the evaluation criteria, indicators, and timeline for assessing progress and success.

Impact Assessment

Describe the project's anticipated short-term and long-term outcomes. Highlight its alignment with the needs of the Urantia community.

Communication

Detail plans for communicating project outcomes to the Urantia community.

Continuous Improvement

Explain strategies for gathering feedback, conducting reviews, and using evaluation findings to enhance project outcomes.

Project Cost and Budget

At the end of the application form you will be asked to upload your completed budget. A link to [the budget template is here](#).

Please indicate (using your completed Budget Form) the total project cost, amount of funds you are requesting from MSGP, and the 25% minimum match total.

Total project cost (USD).

Total amount requested from MSGP (USD).

Source of at least 25% Matching Funds.

Amount of Matching Funds (USD).

Service Summary

Please provide a brief summary of the lead applicant's service-related experiences, including previous service projects, roles, achievements, and impact. Your response should be concise yet comprehensive, highlighting the most relevant and impactful aspects of your leadership experience in service projects.

References

A link to the [Guidance on Letters of Recommendation is here](#).

Reference 1 First Name

Reference 1 Last Name

Reference 1 Email

Reference 2 First Name

Reference 2 Last Name

Reference 2 Email

Reference 3 First Name

Reference 3 Last Name

Reference 3 Email

Upload supporting documentation

Upload the project budget. The budget must be on the Mustard Seed Grant Budget Form. One file may be uploaded. The link to [the Budget Form is here](#).

Supplemental materials in support of the project may be uploaded. The maximum file size is 100MB. Acceptable file types include documents, spreadsheets, PDFs, videos, presentations, drawings, images, and audio files. Up to 5 items may be uploaded. The file names MUST include the Project Name.

Disclaimer and Signature

I certify that I am a student of *The Urantia Book*.

I certify that should this application lead to an awarded grant, I agree to sign and abide by the Terms and Conditions of the Letter of Agreement.

Please type your full name below indicating your agreement to the statements above.

Signature

Date of signing